

Grace Mitchell

Design Portfolio: <https://gracemitchelldesign.weebly.com>

Profile

- Hardworking and proactive about responsibilities
- Works well with others and has experience in team-driven environments

Education

Earning Bachelor of Arts, Hanover College, Hanover, IN

Expected Graduation: May 2022

Relevant coursework: Graphic Design I and II, Photography, Ceramics, Marketing and Promotions, Business Management and Management Concepts

- Business Scholars Program
- Major in Graphic Design
- Minor in Spanish and Business
- Cumulative GPA: 3.5632

Relevant Experience

Business Management, New Palestine High School (2018-2019)

- Raised over \$2,000 for the Imagination Library Program by communicating with local businesses, elementary schools and applying for grants online
- Used problem solving, organization, and planning skills to apply for grants, organize volunteers and advertise several fundraisers to support a local charity (Imagination Library Program)

Boarding Assistant, Pet Paradise – Madison, IN (2020-Present)

- Responsible for the care of 8-12 dogs as well as working the register and helping with finances

Waitress, Woodland Terrace Assisted Living – New Palestine, IN (2018-2020)

Experience in Adobe Suite Products - Photoshop, Illustrator, InDesign, Lightroom

Campus Involvement

Phi Mu Fraternity, Rho Chapter

January 2019-Present

Member, former Membership committee member

Philanthropy, Communication and Service

Riley Dance Marathon

September 2019-Present

Committee Member

Fundraising, Event Planning, and Community Involvement

Panhellenic Delegate

January 2020-Present

Executive Member for Phi Mu