

Emily N. Jones

PROFILE

Communication and Business undergraduate with 2 years of small business owner experience. Goal oriented individual with first-rate communication skills and problem-solving attitude looking to apply knowledge from the classroom in a professional environment.

EDUCATION

Anticipated Graduation Date
May 2021

Hanover College, Bachelor of Arts

Majors: Communication & Business

Minor: Economics

Business Scholars Program

GPA: 3.61, Dean's List

PROFESSIONAL EXPERIENCE

May 2018 – Present

Business Owner & Baker, Emily's Sweet Treats

- ◆ Maintain accurate financial records.
- ◆ Communicate with customers to help determine their needs.
- ◆ Organize detailed schedules to help complete orders efficiently.

Summer 2020

Congressional Visit Scheduler, National FFA Organization

- ◆ Coordinated with Senator and Representative offices to secure virtual meetings.
- ◆ Organized detailed virtual meeting schedules for all 52 state FFA associations.
- ◆ Created master Senator and Representative office contact lists for future reference.

Summer 2018 & 2019

Education Intern, Indiana State Fairgrounds

- ◆ Facilitated the establishment of a new learning exhibit called Animal Town
- ◆ Communicated and planned with other interns to set up additional educational exhibits
- ◆ Presented 4-6 speeches per day focusing on agriculture during the Indiana State Fair

ACTIVITY INVOLVEMENT

Sept 2017 – Present

Track and Field Team – Pole Vault, Hanover College

- ◆ Academic All-Conference – 2018, 2019, 2020, 2021

Sept 2018 – Present

Football Cheerleading Team, Hanover College

- ◆ Cheerleading Captain - 2019

Sept 2019 - Present

Hanover Lilly Scholars Chapter, Hanover College

- ◆ Chapter President – 2019, 2020, 2021
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