

# Libby K. Ward

## Profile:

- Efficient with written and verbal communication in individual and group settings
- Seeking further professional development in leadership and entrepreneurship
- Demonstrate effective organizational and time-management skills

## Education:

**Earning Bachelor of Arts**, Hanover College  
Major: Kinesiology and Integrated Physiology  
Cumulative GPA: 3.34  
CPR Certified

Expected Graduation: May 2020

## Relevant Experience

**Sales Intern & Contractor**, Probo Medical *May 2019 – Present*

- Cold called 100 hospitals and clinics and to sell ultrasound service, probe repair, and systems
- Navigated Salesforce daily to create new accounts for potential customers
- Worked with marketing, operations, and accounting
- Hired as a 1099 contractor after internship concluded

**Student Worker**, Hanover College Horner Center *January 2017 – Present*

- Check IDs in and out of the gymnasium
- Monitor the weight room to ensure proper safety and cleanliness
- Respond to caller's questions and transfer them to desired department at Hanover College

## Related Activities:

**Peer Advisor**, Hanover College *August 2018 – Present*

- Act as a guide for class schedules, major, and study resource
- Serve as mentor and role model for first year students

**Vice President and Treasurer**, Fellowship of Christian Athlete *November 2016 – Present*

- Organize weekly and monthly meetings to ensure an organized gathering for fellowship among students
- Allocate the budget and attend budget workshops

**President**, Phi Mu Sorority *December 2016 – Present*

- Plan weekly executive meetings and oversee officer portal activity
- Communicate effectively among the chapter, Panhellenic community, and national committee
- Facilitate weekly chapter meetings, aide in organizing events, accumulate and track personal community service hours and offer support to members to ensure academic success

**Student Ambassador**, Hanover College *April 2019 – Present*

- Liaison between the admissions office and prospective students conveying every aspect of Hanover College to encourage prospective students to choose Hanover
- Lead group and individual tours of Hanover College campus and host prospective overnight students