



ELIZABETH "LIZZY" KATZENBERGER

English Major • Design Minor • Business Scholar

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ABOUT

Creative thinker, problem solver, and collaborator seeking post graduation employment. I've combined my English major, Design minor, and Business track to create a unique skill set that allows me to be a concise writer, a growing designer, and a young professional.

EDUCATION

- **Hanover College • Hanover, Indiana**
- Expected Graduation: May 2020
- Cumulative GPA: 3:51
- English Major and Design Minor
- Business Scholars Program Concentration

SKILLS

- Creative and critical thinker
- Strong leadership skills including observation, listening, communication and delegation
- Quick, skillful learner willing to take on new challenges
- Creative problem-solving skills
- Self-motivated

TECHNICAL SKILLS

- MS Office Suite including Powerpoint, Excel, Word, Outlook
- Adobe Illustrator and InDesign
- Basic Photoshop skills
- Basecamp and other systems

FEATURED COURSES

- Graphic Design 1 & 2 • Design Thinking and Problem Solving
- Strategic Marketing Management
- Management Concepts
- Financial Decision Making
- Human Resources
- Business Strategy
- 9 English Literature courses

PROFESSIONAL EXPERIENCE

Interpretation Intern

Jun 2019 - Aug 2019

Newfields, Indianapolis, Indiana

- Wrote Interpretation Plan and List of Content document using Exhibition Development Guidelines
- Created content for multiple social media platforms
- Meeting management: used project management tools, scheduling, note-taking, follow-up
- Prototype testing: wrote protocol, tested the prototype, and compiled results
- Collaborated with other Indianapolis museum staff regarding wayfinding and interpretive tools

Generalist Tutor

Aug 2018 - Present

Hanover College Learning Center

- Proofread and edit students' papers across majors, adapting to varying learning styles
- Analyze papers with students; help students think critically
- Communicate student's progress with professors

ThyssenKrupp Inspector

June 2018 - July 2018

Fukai Toyotetsu Indiana Corporation

- Inspected various components in a manufacturing production environment
- Documented and recorded flaws
- Communicated regularly with FTIC Quality Assurance Analysts

Camp Counselor

July 2016 - 2018

Crawfordsville Parks and Recreation

- Served as a role model and helped campers achieve positive outputs and outcomes

Tennis Instructor

Jun 2016 - 2017

Wabash College Summer Tennis Clinic

- Taught elementary through high school students tennis basics and strategies and communicated children's progress with parents

COLLEGE INVOLVEMENT

Phi Mu Fraternity: Executive Board

- **Recruitment Director** **Dec 2018 – Jan 2019**
- **Provisional Member Director** **Dec 2018 – Jan 2019**
- **Public Relations Chair** **Sept 2018 – Jan 2019**

Varsity Tennis Player, Womens' Varsity Tennis **2016 – Present**

Member, College Mentors for Kids **2017-2019**