

# Jaelyn N. Millon

## Profile

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- Bilingual in Spanish and English and has experience studying in and traveling to foreign countries
- Exhibits ability to participate alongside a diverse team of individuals as well as taking a leadership role
- Ability to mediate conflicts among peers with diverse backgrounds
- Able to remain calm in high-stress environments; adaptable to different work environments and situations

## Education

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- Bachelor of Arts**, Hanover College, Hanover, IN; Expected graduation: May 2019
- Major: Spanish; Minors: Biology and Chemistry
  - Cumulative GPA: 3.3

## Related Experience

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**Student Ambassador**, Admissions Office, Hanover College (2018 - Present)

- Acts as a representative of Hanover College by providing campus tours for prospective students and their families; Assume responsibilities for the front desk of the Admissions Office on a weekly basis
- Assist the Admissions Office at all special events for prospective students
- Host overnight visits for prospective high school students
- Cold-call high school officials and students to inform them about admission events

**Senior Resident Assistant**, Office of Student Life, Hanover College (2017 - Present)

- Advise a team of eight resident assistants for upperclassmen and first-year areas as well as advising Hall Council
- Assist with the preparation and implementation of First-Year orientation and Resident Assistant Training
- Create and manage the staff duty schedule
- Participate in weekly meetings with the Associate Director and Professional Student Life Staff and Conduct hall closings and Health and Safety Checks
- Respond to emergency situations and utilize the Advocate Incident Report system

**Student Worker for Athletic Training**, Athletic Department (2016 - Present)

- Tend to athletic injuries by providing first aid to athletes
- Update injury records (accident reports, treatment logs, physician referrals, etc.)
- Supervise and maintain the athletic training room

**Assistant**, Modern Language Department, Hanover College (2016 - 2017)

- Project and record attendance for International Film Series
- Create and publish informational flyers to inform campus and local community about Modern Language Department events
- Establish Facebook Page for the Modern Language Department

## Leadership Activities

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**Resident Assistant**, Hanover College Office of Student Life (2016-2017)

**Founder; President**, Hanover College Lilly Scholars Chapter (2017-2018)

**Class of 2019 Representative**, Hanover College Student Senate (2016 – 2017)

## Awards and Achievements

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**Phi Sigma Iota**, Honor Society member (2018 - Present)

**Lilly Scholar**, Jennings County 2015 Recipient

**Hanover College Student Leader of the Month**, October 2017 Recipient

**First-Year Resident Assistant of the Year**, Student Life 2017-2018 Recipient

**Student Life Team Player of the Year**, Student Life 2017-2018 Recipient