

# TYLER KORDESICH

## PROFILE

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Motivated, hardworking, college student seeking a full-time position in a professional working environment. Proficient in Microsoft Word, PowerPoint, and Excel with excellent communication and interpersonal skills. Strong ability to work independently or collaborate as part of a team while being analytically and results driven.

## EDUCATION

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**Hanover College**, Hanover, IN Expected graduation: May 2019

- Bachelor of Arts in Economics
- Business Scholar
- Cumulative GPA: 3.38
- Dean's List: Winter/Spring 2016, Fall 2016

## PROFESSIONAL EXPERIENCE

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**Director of Operations**, The Shoebox September 2017-Present

- Manages employee scheduling and operational performance
- Assures all opening and closing tasks are completed efficiently
- Coordinates with fellow employees to prepare and cook a variety of culinary options
- Works as a cashier, handling money and food orders

**Intern**, The Louisville Parks Foundation Summer 2018

- Collected and organized donations for fundraising events
- Collaborated with employees and board members on event planning and marketing strategies
- Conducted market research, website design and the benefits of development products

**Testing and Materials Employee**, Indiana Department of Transportation Summer 2017

- Collected and maintained accurate data from material samples
- Spearheaded different administrative projects involving material data and building layout
- Provided assistance to laboratory staff with equipment and laboratory maintenance

## CAMPUS INVOLVEMENT

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**Social Media Chair**, Lambda Chi Alpha Winter 2017 – Winter 2018

- Collaborated with other officer positions to promote the fraternity chapter's image and events through social media

**Student Member**, Environmental Stewardship Committee Fall 2017 – Present

- Represents the student body in instituting sustainable methods at Hanover College

**Student Athlete**, Men's Lacrosse Fall 2016 – Present

- Works with teammates and coaches to accomplish a common goal