

Jordan D. Hartman

Profile

- Excellent in working both in a team and independently
- Academic experience in graphic design and professional photography
- Strong written and oral communication skills, in addition to organizational and time management skills
- Skilled in Microsoft Office Suite and Adobe Suite

Education

- Hanover College, Hanover, IN; Expected graduation: May 2019
- Bachelor of Arts, Art & Design
 - Business Scholar
 - Cumulative GPA: 3.77
 - Dean's List, all terms

Experience

Student Photographer, Hanover College, September 2015 – August 2018

- Photographed a wide breadth of campus events for Hanover College's website, social media, and publications
- Worked independently to capture a student's perspective on campus

Photo Editor, Hanover College, September 2018 – Present

- Organized online servers with unified naming standard and metadata
- Scheduled students to photograph on campus events
- Taught student photographers how to use equipment

Photography Intern, Newfields: Indianapolis Museum of Art, Summer 2017 & Summer 2018

- Assisted with outreach and promotion for *Portraits of Our City* exhibition (2017)
- Photographed grounds and gardens, interior galleries, and artwork (2017, 2018)
- Set up studio lighting and sets independently for artwork, headshots, and books (2018)
- Completed photo processing and editing for publications (2017, 2018)

Learning Center, Generalist/Art Tutor, Hanover College Gladish Learning Center, September 2017 – Present

- Assisted peers with reviewing papers and presentations
- Explained thoughts and ideas clearly to peers

Campus Leadership

Chief Executive Officer, Kappa Alpha Theta, January 2018 – Present

- Oversaw all activities of 58 members of Nu Chapter of Kappa Alpha Theta
- Maintained frequent contact with board of advisors and headquarters
- Led weekly meetings to discuss chapter business

Chief Recruitment Officer, Kappa Alpha Theta, 2017

- Organized and planned events with a committee of 20 members
- Directed formal recruitment events for 80 women
- Ensured all national laws and rules were met for National Panhellenic Council and Kappa Alpha Theta headquarters

General Manager, College Mentors for Kids, 2016-2017

- Facilitated activities for first, second, and third graders
- Oversaw weekly meetings and transportation for children
- Assisted mentors with problems regarding their students

Awards

Finalist in *Photographer's Forum* Contest, 2015

- Photograph selected and published as a finalist in *Photographer's Forum* "Best of College & High School Photography 2015" international contest

3rd Place winner in International Photography Awards

- Photograph received a 3rd place award in the category *Non-Professional Advertising, Food* in the International Photography Awards competition