

# Jennifer M. Gilly

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## EDUCATION

**Hanover College, Bachelor of Arts**, Expected Graduation: May 2018

- Major: Sociology; Minors: Gender Studies and Political Science
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## SKILLS

- Demonstrated research, writing, and editing skills
  - Educated in socioeconomic and multicultural awareness and sensitivity
  - Experienced in advocacy and the organization of events
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## PROFESSIONAL EXPERIENCE

**Youth Care Staff**, Jefferson County Youth Shelter, Madison, IN, October 2017 – present

- Document residents' progress, including intake forms, behavior reports, incident reports, medication logs, and other required paperwork.
- Build rapport with residents to foster positive social skills, confidence, and future ambitions.
- Ensure the safety of residents through consistent enforcement of rules.
- Engage with resident family members in a sensitive and empathic manner, while maintaining confidentiality.

**Lead Tutor**, Gladish Center for Teaching and Learning, Hanover College, Hanover, IN, September 2016 – present

- Empower tutees of diverse social, economic, and national backgrounds by acting as a supportive, encouraging, nonjudgmental mentor.
- Advise students on complications writing papers, including grammar issues, organization of ideas, construction of arguments, and development of critical analysis.
- Plan and conduct yearly trainings for new and returning tutors; schedule employees for weekly shifts.

**Early Education Fellow**, Mayor's Office of Community Empowerment and Opportunity, Philadelphia, PA, February 2017 – April 2017

- Researched and wrote briefs on best practices in early childhood education policy, including topics such as worker compensation and targeted outreach.
- Solicited the contracting of services for a city-funded video training program.
- Updated and maintained data on early education centers in the city of Philadelphia.
- Conducted outreach to develop partnerships with local agencies.
- Wrote content for communications outlets including Twitter, blog posts, and a bi-weekly newsletter focused on early learning and other issues related to poverty relief.

**Intern**, Love Chapel Center, Columbus, IN, June 2016 – August 2016

- Developed volunteer training material for working with individuals who are homeless.
  - Supervised volunteers in various tasks - sorting materials, cleaning, and taking inventory.
  - Generated enrichment options for residents of the supportive living program through grant writing, booking programs, and collaborating with local organizations.
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## LEADERSHIP EXPERIENCE

**President, Feminists of Hanover College**, Hanover, IN, April 2015 – December 2016

- Advocated for feminist causes through public speaking and educational engagement with club members, as well as the wider campus community.
- Tracked local legislative developments to identify opportunities for action.
- Planned, organized, and implemented events by brainstorming ideas, booking locations, obtaining resources, and advertising to spark a school-wide discussion about feminist issues.

**Volunteer, L.I.G.H.T. Hanover College**, Hanover, IN, September 2014 – December 2016

- Mentored at-risk girls ages 12-18 incarcerated in the Madison Juvenile Correctional Facility.
- Taught leadership, values, and teamwork skills through games and activities.
- Observed behaviors and responded to prevent and resolve disputes or inappropriate conduct.